



**Legal Entity of Public Law -  
Representative Board of Batumi Shota Rustaveli State University**

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**Decree № 67**

**Batumi**

**July 26, 2017**

**On the Regulation of Determination of the Student Contingent of Legal Entity of Public  
Law - Batumi Shota Rustaveli State University**

Article 18 of the Law of Georgia on Higher Education, Article 10 of the Charter, Decree №67 of the Academic Council on 26 July 2017 and the Representative Council on the basis of the Rules of Representative Council

**Decided**

1. To be approved procedure of determining student contingent according to Appendix 1, of legal entity of public law - Batumi Shota Rustaveli State University
2. The decision to be sent to BSU management bodies, relevant structural units and be published on the BSU website.
3. The decision is in force immediately after signing.

**Speaker of the Representative Board  
Professor D. Baratashvili**

**Approved by the BSU Representative Board Decree N67 of July 26 2017**

**On the Regulation of Determination of the Student Contingent of Legal Entity of Public  
Law - Batumi Shota Rustaveli State University**

**Article 1. General Provisions**

1. The present Regulation formulates the methodology for determination of the students contingent in Batumi Shota Rustaveli State University (later "University").

**Article 2. Criteria for Determination of the Students Contingent**

1. The criteria for determination of the students contingent are:
  - A) human (academic) resources - The Annual Receipt Contingent for each affiliated staff on the academic position and the relevant research or/and invited staff required for the implementation of the programme is determined by maximum of 10 places;
  - B) material-technical base - In working hours, two shifts should provide students with high quality of teaching-learning service which means, for the implementation of the syllabus activities, an appropriate equipment for the classes, laboratories, medical bases, clinics and owning facilities for practice in the ownership or/and is use for the before the period of the authorization expires. Moreover, availability of space for library resources, sports, creative and other out of class activities, namely:
    - Study area - at least 3 m<sup>2</sup> per student;
    - Foyers, teachers room and other free spaces - 20% of the study area;
    - Recreation space - at least 20% of open space;
    - Computer hardware - 1/15 of students, placed in the computer labs, libraries, and open spaces. Computer hardware
    - Library Resource - Basic literature (material or electronic) provided by syllabus, reading hall/halls equipped with appropriate inventory, including the possibility of using computers connected to the internet, printer, copying and scanner equipment;
    - Fields, halls and other spaces needed for sports, cultural and creative activities - one student 0,2 m<sup>2</sup>;
  - C) Dynamics of educational program demand - In case of positive (negative) dynamics of first applicants, the contingent acceptable to the educational program may be increased (decreased) with a maximum of 30%, in accordance with the terms of "A" and "B" paragraph of this Rule;
  - D) Student sowing (mobility, migration, suspension, termination, restoration) indicator - On the basis of comparison student sowing indicator to the University rate on the educational program, the receiving contingent may be increased or reduced by taking into consideration the terms "A", "B" and "C" paragraphs of this Rule;

F) Analysis of the Educational Process - The student contingent may be increased or decreased on the basis of "A", "b", "C" "D" paragraphs of this Rule, on the basis of assessment of educational programs (student polls, monitoring of lectures, practices/group work experience, student academic assessment, assessment of staff involved in educational program etc.)

G) Graduates employment index and job market research - Based on the employer's demand and graduate employment analysis, the student contingent may be increased or reduced by taking into consideration the terms "A", "B", "C", "D" and "E" paragraphs of this Rule.

2. If the academic Board approves the educational program, the same resolution of the Academic Board must indicate the maximum amount of contingent acceptable to the educational program.
3. The Academic Board annually approves the contingent (card-questionnaire) to be receipt on the academic program in accordance with paragraphs 1 and 2 of this Rule.
4. The overall contingent of the University students is determined in accordance with paragraph 1 (A) and (B) subparagraphs of this article, which should not exceed 3/2 of the total maximum contingent of the Educational Programmes.

### **Article 3. The Regulation of Making Amendments and Additions to the Tegulation**

The amendments and additions to the Regulation shall be implemented on the basis of the initiative of the Rector or Quality Assurance Service, by the decision of the Representative Board.