

**Regulation regarding Creation and Work of Dissertation Board of Faculty and on Awarding
Academic Doctoral Degree**

Article 1. General Provisions

The given regulation defines the composition of the Dissertation Board (hereinafter "Dissertation Board") of Faculty of Humanities (hereinafter "Faculty") of Batumi Shota Rustaveli State University (hereinafter "BSU" or "University") as well as the rule of election of Chairman of the Board, the work of the Board and the procedure of thesis defence.

Article 2. Dissertation Board

1. The Dissertation Board is the authority awarding Doctoral Academic Degree (PhD) (philology (linguistics, literature criticism), history, archeology) which is created at faculty.

2. The Dissertation Board shall consist of all the professors and academic professors of the faculty with PhDs. Apart from them, the by the decision of the Board, it may include the representatives of the relevant sector / specialty with PhD Degree from Georgia and abroad (in this case the Order of the BSU Rector shall be issued on the invitation of the relevant person on the basis of the initiative of the Dissertation Board).

3. The Dissertation Board has a Chairman (further Chairman) deputy and secretary.

4. The Chairman of the Dissertation Board - BSU professor or associate professor is elected through secret ballot from the members of the Board for a three-year term at the first session of the Board. The same person can be elected as the Chairman of the Board twice in a row.

5. The first session of the Board shall be conducted by the Dean of the Faculty before the election of the Chairman.

6. Chairman of the Dissertation Board:

A) Supervises the proceedings of the Dissertation Board, leads and manages he Board sessions;

B) Submits to the Board for approval the candidates of the Deputy Chairman and Secretary of the Dissertation Board;

C) Ensures the Board functioning in accordance with the Dissertation Board legislation;

7. The Deputy Chairman of the Board shall be approved by the Dissertation Board through open voting. The deputy performs the duties of the chairman of the Dissertation Board in case of his/her absence.

8. The Secretary of the Board shall also be approved by the Dissertation Board through the open ballot.

Board Secretary:

A) Maintains the protocol of the Dissertation Board sessions;

B) Provides organizational activities of the Dissertation Board;

C) Ensures the custody of the Board and the documentation of the Board;

D) Consults the doctorates in preparation of the documents envisaged by the given Regulation and PhD Regulations.

Article 3. Responsibilities of Dissertation Board

1. The Dissertation Board makes decisions at the Board meetings. The Board is authorized if the session is attended by the majority of the members. The decision is made through open ballot, with 2/3 of attendees.

2. A session of the Dissertation Board shall be led by the Chairman and secretary of the Board.

3. The Dissertation Board:

A) No later than 2 months after enrolling the BSU PhD student, shall appeal to the relevant Faculty Board to submit the title of the dissertation work (title);

B) No later than 2 months after enrollment of BSU PhD student, shall submit the motion to the Faculty Board on appointment / invitation of PhD student scientific supervisor or scientific director (not more than two).

C) Makes decision on the preparation of a dissertation work in foreign language and public protection;

D) Appoints the evaluators of the dissertation thesis and defines the date of public defence of the dissertation;

E) Determines the composition of the sectorial dissertation commission;

F) On the basis of the conclusion of the Sectorial Dissertation Commission, awards PhD Degree to the doctorate;

G) Performs other powers defined by the Georgian legislation and the BSU legal acts.

Article 4. Sectorial Dissertation Commission

1. The Dissertation Board shall be set up by the Sectorial Dissertation Commission for the purpose of assessing the public defence of the dissertation thesis (dissertation) (further the "Commission").

2. The sectorial commission consists of at least seven members (as a rule, the composition is determined by the odd number).

3. The sectorial commission has the chair and the secretary (determined by the decision of the Dissertation Board).

4. Senior Scientists and Chief Scientific Officers of the respective field / specialty of independent scientific-research unit of the University may be included in the sectorial dissertation commission. As well as persons with academic degrees of relevant field doctor from Georgia and abroad (invited by the rector's order, by submission of the Dissertation Board).

5. Electronic version of dissertation thesis is provided to the members of the sectorial Dissertation Commission 15 days prior to the public defence of the dissertation paper.

6. The Sectorial Commission is authorized when its session is attended by at least two-third of its members.

7. Each sectorial commission shall be authorized to evaluate public defence of only one dissertation thesis per month.

Article 5. Preparation of Dissertation Thesis, its Submission and Approbation

1. The requirements of preparation and submission of the doctoral thesis are defined by the BSU Doctoral Degree Regulation. The same Regulation defines the procedure of the revision (approbation) of the preliminary dissertation thesis (application) after completing the academic and scientific component by the doctoral student.

Article 6. Public Defence of Dissertation Thesis

1. The dissertation thesis defence is public.
2. Public defense language of the dissertation is Georgian if the Dissertation Board does not set out otherwise.
3. The defense process (Procedure) includes the presentation of the work by the doctorate, scientific dispute and the report of the sectorial commission. Namely:
 - A) Sectorial Dissertation Commission Secretary's information regarding the PhD Student;
 - B) Presentation of the Dissertation Thesis (Presentation 20-30 minutes);
 - C) Secretary's information regarding the documentations of the dissertation thesis;
 - D) Evaluators speech and analysis of the dissertation thesis;
 - E) Responses of the doctoral student to the evaluators' questions, recommendations and remarks of the evaluators;
 - F) Questions to doctoral student, scientific discussion, expression of opinion;
 - G) Assessment of the dissertation work through secret ballot.
 - H) Approval of the secret ballot protocol and summarizing speech of the chairman of the sectorial dissertation commission.

Article 7. Evaluation of Dissertation Thesis and Awarding the PhD Degree

1. The public defence of the thesis is fulfilled by its assessment. Evaluation criteria are:
 - A) Actuality of research topic;
 - B) Appropriate level of research methods;
 - C) Its compliance with the research subject and the object;
 - D) Scientific innovation;
 - E) Contributing to the development of this sector;
 - F) Justification of the possibilities of practical realization of the results;
2. The dissertation evaluation by the members of the sectorial dissertation commission is carried out confidentially with the following estimates:
 - A) Excellent (summacumlaude) - excellent work;
 - B) Very good (magnacumlaude) - the outcome that exceeds the requirements above;
 - C) Good (cumlaude) - the outcome that exceeds the requirements set;
 - D) Medium (bene) - medium-level work that satisfies the basic requirements set;
 - E) Satisfactory (rite) - the outcome that still satisfies the requirements, despite the shortcomings;
 - F) unsatisfactory (unspecified) work of unsatisfactory level which does not meet the requirements set out due to significant shortcomings in it;
 - G) Sub totally unsuccessful (subomnicane) - the outcome that does not satisfy the requirements set out.
3. In case of "Excellent", "Very Good", "Good", "Medium", "Satisfactory" evaluation, the doctorate is awarded with PhD.
4. In the case of "unsatisfactory" assessment, the doctorate is given the right to submit the dissertation a year later.
5. In the case of "totally unsatisfactory" evaluation, the doctorate will lose the right to present the same dissertation work.

6. The chairman of the Sectorial Dissertation Commission shall inform the doctorate about reasoned decision of the commission, from the commission protocol, as amended by the commission and the secretary of the commission ensures that the decision is sent by him/her in writing.

7. The Faculty Dissertation Board shall award the PhD Degree on the positive decision of the Faculty Dissertation Commission.

Article 8. Publication of Dissertation, Doctoral Diploma and Annulment of PhD Degree

1. The basis for publication of the dissertation by the doctorate and the issuance of a diploma through standard appendix, as well as procedure for annulment of the Dissertation Board decision on awarding the PhD degree shall be determined by the BSU Doctorate Regulations.

**Regulation regarding Creation and Work of Dissertation Board of Faculty of Natural Sciences
and Health and on Awarding Academic Doctoral Degree**

Article 1. General Provisions

The given regulation defines the composition of the Dissertation Board (hereinafter "Dissertation Board") of Faculty of Natural Sciences and Health (hereinafter "Faculty") of Batumi Shota Rustaveli State University (hereinafter "BSU" or "University") as well as the rule of election of Chairman of the Board, the work of the Board and the procedure of thesis defence.

Article 2. Dissertation Board

1. The Dissertation Board is the authority awarding Doctoral Academic Degree (PhD) (chemistry and biology) which is created at faculty.

2. The Dissertation Board shall consist of all the professors and academic professors of the faculty with PhDs. Apart from them, the by the decision of the Board, it may include the representatives of the relevant sector / specialty with PhD Degree from Georgia and abroad (in this case the Order of the BSU Rector shall be issued on the invitation of the relevant person on the basis of the initiative of the Dissertation Board).

3. The Dissertation Board has a Chairman (further Chairman) deputy and secretary.

4. The Chairman of the Dissertation Board - BSU professor or associate professor is elected through secret ballot from the members of the Board for a three-year term at the first session of the Board. The same person can be elected as the Chairman of the Board twice in a row.

5. The first session of the Board shall be conducted by the Dean of the Faculty before the election of the Chairman.

6. Chairman of the Dissertation Board:

A) Supervises the proceedings of the Dissertation Board, leads and manages the Board sessions;

B) Submits to the Board for approval the candidates of the Deputy Chairman and Secretary of the Dissertation Board;

C) Ensures the Board functioning in accordance with the Dissertation Board legislation;

7. The Deputy Chairman of the Board shall be approved by the Dissertation Board through open voting. The deputy performs the duties of the chairman of the Dissertation Board in case of his/her absence.

8. The Secretary of the Board shall also be approved by the Dissertation Board through the open ballot.

Board Secretary:

A) Maintains the protocol of the Dissertation Board sessions;

B) Provides organizational activities of the Dissertation Board;

C) Ensures the custody of the Board and the documentation of the Board;

D) Consults the doctorates in preparation of the documents envisaged by the given Regulation and PhD Regulations.

Article 3. Responsibilities of Dissertation Board

1. The Dissertation Board makes decisions at the Board meetings. The Board is authorized if the session is attended by the majority of the members. The decision is made through open ballot, with 2/3 of attendees.

2. A session of the Dissertation Board shall be led by the Chairman and secretary of the Board.

3. The Dissertation Board:

A) No later than 2 months after enrolling the BSU PhD student, shall appeal to the relevant Faculty Board to submit the title of the dissertation work (title);

B) No later than 2 months after enrollment of BSU PhD student, shall submit the motion to the Faculty Board on appointment / invitation of PhD student scientific supervisor or scientific director (not more than two).

C) Makes decision on the preparation of a dissertation work in foreign language and public protection;

D) Appoints the evaluators of the dissertation thesis and defines the date of public defence of the dissertation;

E) Determines the composition of the sectoral dissertation commission;

F) On the basis of the conclusion of the Sectoral Dissertation Commission, awards PhD Degree to the doctorate;

G) Performs other powers defined by the Georgian legislation and the BSU legal acts.

Article 4. Sectoral Dissertation Commission

1. The Dissertation Board shall be set up by the Sectoral Dissertation Commission for the purpose of assessing the public defence of the dissertation thesis (dissertation) (further the "Commission").

2. The sectoral commission consists of at least seven members (as a rule, the composition is determined by the odd number).

3. The sectoral commission has the chair and the secretary (determined by the decision of the Dissertation Board).

4. Senior Scientists and Chief Scientific Officers of the respective field / specialty of independent scientific-research unit of the University may be included in the sectoral dissertation commission. As well as persons with academic degrees of relevant field doctor from Georgia and abroad (invited by the rector's order, by submission of the Dissertation Board).

5. Electronic version of dissertation thesis is provided to the members of the sectoral Dissertation Commission 15 days prior to the public defence of the dissertation paper.

6. The Sectoral Commission is authorized when its session is attended by at least two-third of its members.

7. Each sectoral commission shall be authorized to evaluate public defence of only one dissertation thesis per month.

Article 5. Preparation of Dissertation Thesis, its Submission and Approbation

1. The requirements of preparation and submission of the doctoral thesis are defined by the BSU Doctoral Degree Regulation. The same Regulation defines the procedure of the revision (approbation) of the preliminary dissertation thesis (application) after completing the academic and scientific component by the doctoral student.

Article 6. Public Defence of Dissertation Thesis

1. The dissertation thesis defence is public.
2. Public defense language of the dissertation is Georgian if the Dissertation Board does not set out otherwise.
3. The defense process (Procedure) includes the presentation of the work by the doctorate, scientific dispute and the report of the sectorial commission. Namely:
 - A) Sectorial Dissertation Commission Secretary's information regarding the PhD Student;
 - B) Presentation of the Dissertation Thesis (Presentation 20-30 minutes);
 - C) Secretary's information regarding the documentations of the dissertation thesis;
 - D) Evaluators speech and analysis of the dissertation thesis;
 - E) Responses of the doctoral student to the evaluators' questions, recommendations and remarks of the evaluators;
 - F) Questions to doctoral student, scientific discussion, expression of opinion;
 - G) Assessment of the dissertation work through secret ballot.
 - H) Approval of the secret ballot protocol and summarizing speech of the chairman of the sectoral dissertation commission.

Article 7. Evaluation of Dissertation Thesis and Awarding the PhD Degree

1. The public defence of the thesis is fulfilled by its assessment. Evaluation criteria are:
 - A) Actuality of research topic;
 - B) Appropriate level of research methods;
 - C) Its compliance with the research subject and the object;
 - D) Scientific innovation;
 - E) Contributing to the development of this sector;
 - F) Justification of the possibilities of practical realization of the results;
2. The dissertation evaluation by the members of the sectoral dissertation commission is carried out confidentially with the following estimates:
 - A) Excellent (summacumlaude) - excellent work;
 - B) Very good (magnacumlaude) - the outcome that exceeds the requirements above;
 - C) Good (cumlaude) - the outcome that exceeds the requirements set;
 - D) Medium (bene) - medium-level work that satisfies the basic requirements set;
 - E) Satisfactory (rite) - the outcome that still satisfies the requirements, despite the shortcomings;
 - F) unsatisfactory (unspecified) work of unsatisfactory level which does not meet the requirements set out due to significant shortcomings in it;
 - G) Sub totally unsuccessful (subomnicane) - the outcome that does not satisfy the requirements set out.
3. In case of "Excellent", "Very Good", "Good", "Medium", "Satisfactory" evaluation, the doctorate is awarded with PhD.
4. In the case of "unsatisfactory" assessment, the doctorate is given the right to submit the dissertation a year later.
5. In the case of "totally unsatisfactory" evaluation, the doctorate will lose the right to present the same dissertation work.

6. The chairman of the Sectoral Dissertation Commission shall inform the doctorate about reasoned decision of the commission, from the commission protocol, as amended by the commission and the secretary of the commission ensures that the decision is sent by him/her in writing.

7. The Faculty Dissertation Board shall award the PhD Degree on the positive decision of the Faculty Dissertation Commission.

Article 8. Publication of Dissertation, Doctoral Diploma and Annulment of PhD Degree

1. The basis for publication of the dissertation by the doctorate and the issuance of a diploma through standard appendix, as well as procedure for annulment of the Dissertation Board decision on awarding the PhD degree shall be determined by the BSU Doctorate Regulations.

Regulation regarding Creation and Work of Dissertation Board of Faculty of Education and on Awarding Academic Doctoral Degree

Article 1. General Provisions

The given regulation defines the composition of the Dissertation Board (hereinafter "Dissertation Board") of Faculty of Education (hereinafter "Faculty") of Batumi Shota Rustaveli State University (hereinafter "BSU" or "University") as well as the rule of election of Chairman of the Board, the work of the Board and the procedure of thesis defence.

Article 2. Dissertation Board

1. The Dissertation Board is the authority awarding Doctoral Academic Degree (PhD) (education) which is created at faculty.

2. The Dissertation Board shall consist of all the professors and academic professors of the faculty with PhDs. Apart from them, the by the decision of the Board, it may include the representatives of the relevant sector / specialty with PhD Degree from Georgia and abroad (in this case the Order of the BSU Rector shall be issued on the invitation of the relevant person on the basis of the initiative of the Dissertation Board).

3. The Dissertation Board has a Chairman (further Chairman) deputy and secretary.

4. The Chairman of the Dissertation Board - BSU professor or associate professor is elected through secret ballot from the members of the Board for a three-year term at the first session of the Board. The same person can be elected as the Chairman of the Board twice in a row.

5. The first session of the Board shall be conducted by the Dean of the Faculty before the election of the Chairman.

6. Chairman of the Dissertation Board:

A) Supervises the proceedings of the Dissertation Board, leads and manages the Board sessions;

B) Submits to the Board for approval the candidates of the Deputy Chairman and Secretary of the Dissertation Board;

C) Ensures the Board functioning in accordance with the Dissertation Board legislation;

7. The Deputy Chairman of the Board shall be approved by the Dissertation Board through open voting. The deputy performs the duties of the chairman of the Dissertation Board in case of his/her absence.

8. The Secretary of the Board shall also be approved by the Dissertation Board through the open ballot.

Board Secretary:

A) Maintains the protocol of the Dissertation Board sessions;

B) Provides organizational activities of the Dissertation Board;

C) Ensures the custody of the Board and the documentation of the Board;

D) Consults the doctorates in preparation of the documents envisaged by the given Regulation and PhD Regulations.

Article 3. Responsibilities of Dissertation Board

1. The Dissertation Board makes decisions at the Board meetings. The Board is authorized if the session is attended by the majority of the members. The decision is made through open ballot, with 2/3 of attendees.

2. A session of the Dissertation Board shall be led by the Chairman and secretary of the Board.

3. The Dissertation Board:

A) No later than 2 months after enrolling the BSU PhD student, shall appeal to the relevant Faculty Board to submit the title of the dissertation work (title);

B) No later than 2 months after enrollment of BSU PhD student, shall submit the motion to the Faculty Board on appointment / invitation of PhD student scientific supervisor or scientific director (not more than two).

C) Makes decision on the preparation of a dissertation work in foreign language and public protection;

D) Appoints the evaluators of the dissertation thesis and defines the date of public defence of the dissertation;

E) Determines the composition of the sectorial dissertation commission;

F) On the basis of the conclusion of the Sectorial Dissertation Commission, awards PhD Degree to the doctorate;

G) Performs other powers defined by the Georgian legislation and the BSU legal acts.

Article 4. Sectorial Dissertation Commission

1. The Dissertation Board shall be set up by the Sectoral Dissertation Commission for the purpose of assessing the public defence of the dissertation thesis (dissertation) (further the "Commission").

2. The sectorial commission consists of at least seven members (as a rule, the composition is determined by the odd number).

3. The sectorial commission has the chair and the secretary (determined by the decision of the Dissertation Board).

4. Senior Scientists and Chief Scientific Officers of the respective field / specialty of independent scientific-research unit of the University may be included in the sectoral dissertation commission. As well as persons with academic degrees of relevant field doctor from Georgia and abroad (invited by the rector's order, by submission of the Dissertation Board).

5. Electronic version of dissertation thesis is provided to the members of the sectoral Dissertation Commission 15 days prior to the public defence of the dissertation paper.

6. The Sectoral Commission is authorized when its session is attended by at least two-third of its members.

7. Each sectoral commission shall be authorized to evaluate public defence of only one dissertation thesis per month.

Article 5. Preparation of Dissertation Thesis, its Submission and Approbation

1. The requirements of preparation and submission of the doctoral thesis are defined by the BSU Doctoral Degree Regulation. The same Regulation defines the procedure of the revision (approbation) of the preliminary dissertation thesis (application) after completing the academic and scientific component by the doctoral student.

Article 6. Public Defence of Dissertation Thesis

1. The dissertation thesis defence is public.

2. Public defense language of the dissertation is Georgian if the Dissertation Board does not set out otherwise.

3. The defense process (Procedure) includes the presentation of the work by the doctorate, scientific dispute and the report of the sectorial commission. Namely:

A) Sectorial Dissertation Commission Secretary's information regarding the PhD Student;

- B) Presentation of the Dissertation Thesis (Presentation 20-30 minutes);
- C) Secretary's information regarding the documentations of the dissertation thesis;
- D) Evaluators speech and analysis of the dissertation thesis;
- E) Responses of the doctoral student to the evaluators' questions, recommendations and remarks of the evaluators;
- F) Questions to doctoral student, scientific discussion, expression of opinion;
- G) Assessment of the dissertation work through secret ballot.
- H) Approval of the secret ballot protocol and summarizing speech of the chairman of the sectorial dissertation commission.

Article 7. Evaluation of Dissertation Thesis and Awarding the PhD Degree

1. The public defence of the thesis is fulfilled by its assessment. Evaluation criteria are:
 - A) Actuality of research topic;
 - B) Appropriate level of research methods;
 - C) Its compliance with the research subject and the object;
 - D) Scientific innovation;
 - E) Contributing to the development of this sector;
 - F) Justification of the possibilities of practical realization of the results;
2. The dissertation evaluation by the members of the sectorial dissertation commission is carried out confidentially with the following estimates:
 - A) Excellent (summacumlaude) - excellent work;
 - B) Very good (magnacumlaude) - the outcome that exceeds the requirements above;
 - C) Good (cumlaude) - the outcome that exceeds the requirements set;
 - D) Medium (bene) - medium-level work that satisfies the basic requirements set;
 - E) Satisfactory (rite) - the outcome that still satisfies the requirements, despite the shortcomings;
 - F) unsatisfactory (unspecified) work of unsatisfactory level which does not meet the requirements set out due to significant shortcomings in it;
 - G) Sub totally unsuccessful (subomnicanone) - the outcome that does not satisfy the requirements set out.
3. In case of "Excellent", "Very Good", "Good", "Medium", "Satisfactory" evaluation, the doctorate is awarded with PhD.
4. In the case of "unsatisfactory" assessment, the doctorate is given the right to submit the dissertation a year later.
5. In the case of "totally unsatisfactory" evaluation, the doctorate will lose the right to present the same dissertation work.
6. The chairman of the Sectorial Dissertation Commission shall inform the doctorate about reasoned decision of the commission, from the commission protocol, as amended by the commission and the secretary of the commission ensures that the decision is sent by him/her in writing.
7. The Faculty Dissertation Board shall award the PhD Degree on the positive decision of the Faculty Dissertation Commission.

Article 8. Publication of Dissertation, Doctoral Diploma and Annulment of PhD Degree

1. The basis for publication of the dissertation by the doctorate and the issuance of a diploma through standard appendix, as well as procedure for annulment of the Dissertation Board decision on awarding the PhD degree shall be determined by the BSU Doctorate Regulations.

**Approved by the Decree 49 of June 29 of BSU Academic Board
Appendix 6.**

**Regulation regarding Creation and Work of Dissertation Board of Faculty of Economics and
Business and on Awarding Academic Doctoral Degree**

Article 1. General Provisions

The given regulation defines the composition of the Dissertation Board (hereinafter "Dissertation Board") of Faculty of Economics and Business (hereinafter "Faculty") of Batumi Shota Rustaveli State University (hereinafter "BSU" or "University") as well as the rule of election of Chairman of the Board, the work of the Board and the procedure of thesis defence.

Article 2. Dissertation Board

1. The Dissertation Board is the authority awarding Doctoral Academic Degree (PhD) (finances, economics and business administration) which is created at faculty.

2. The Dissertation Board shall consist of all the professors and academic professors of the faculty with PhDs. Apart from them, the by the decision of the Board, it may include the representatives of the relevant sector / specialty with PhD Degree from Georgia and abroad (in this case the Order of the BSU Rector shall be issued on the invitation of the relevant person on the basis of the initiative of the Dissertation Board).

3. The Dissertation Board has a Chairman (further Chairman) deputy and secretary.

4. The Chairman of the Dissertation Board - BSU professor or associate professor is elected through secret ballot from the members of the Board for a three-year term at the first session of the Board. The same person can be elected as the Chairman of the Board twice in a row.

5. The first session of the Board shall be conducted by the Dean of the Faculty before the election of the Chairman.

6. Chairman of the Dissertation Board:

A) Supervises the proceedings of the Dissertation Board, leads and manages the Board sessions;

B) Submits to the Board for approval the candidates of the Deputy Chairman and Secretary of the Dissertation Board;

C) Ensures the Board functioning in accordance with the Dissertation Board legislation;

7. The Deputy Chairman of the Board shall be approved by the Dissertation Board through open voting. The deputy performs the duties of the chairman of the Dissertation Board in case of his/her absence.

8. The Secretary of the Board shall also be approved by the Dissertation Board through the open ballot.

Board Secretary:

A) Maintains the protocol of the Dissertation Board sessions;

B) Provides organizational activities of the Dissertation Board;

C) Ensures the custody of the Board and the documentation of the Board;

D) Consults the doctorates in preparation of the documents envisaged by the given Regulation and PhD Regulations.

Article 3. Responsibilities of Dissertation Board

1. The Dissertation Board makes decisions at the Board meetings. The Board is authorized if the session is attended by the majority of the members. The decision is made through open ballot, with 2/3 of attendees.

2. A session of the Dissertation Board shall be led by the Chairman and secretary of the Board.

3. The Dissertation Board:

A) No later than 2 months after enrolling the BSU PhD student, shall appeal to the relevant Faculty Board to submit the title of the dissertation work (title);

B) No later than 2 months after enrollment of BSU PhD student, shall submit the motion to the Faculty Board on appointment / invitation of PhD student scientific supervisor or scientific director (not more than two).

- C) Makes decision on the preparation of a dissertation work in foreign language and public protection;
- D) Appoints the evaluators of the dissertation thesis and defines the date of public defence of the dissertation;
- E) Determines the composition of the sectorial dissertation commission;
- F) On the basis of the conclusion of the Sectorial Dissertation Commission, awards PhD Degree to the doctorate;
- G) Performs other powers defined by the Georgian legislation and the BSU legal acts.

Article 4. Sectorial Dissertation Commission

1. The Dissertation Board shall be set up by the Sectorial Dissertation Commission for the purpose of assessing the public defence of the dissertation thesis (dissertation) (further the "Commission").
2. The sectorial commission consists of at least seven members (as a rule, the composition is determined by the odd number).
3. The sectorial commission has the chair and the secretary (determined by the decision of the Dissertation Board).
4. Senior Scientists and Chief Scientific Officers of the respective field / specialty of independent scientific-research unit of the University may be included in the sectorial dissertation commission. As well as persons with academic degrees of relevant field doctor from Georgia and abroad (invited by the rector's order, by submission of the Dissertation Board).
5. Electronic version of dissertation thesis is provided to the members of the sectorial Dissertation Commission 15 days prior to the public defence of the dissertation paper.
6. The Sectorial Commission is authorized when its session is attended by at least two-third of its members.
7. Each sectorial commission shall be authorized to evaluate public defence of only one dissertation thesis per month.

Article 5. Preparation of Dissertation Thesis, its Submission and Approbation

1. The requirements of preparation and submission of the doctoral thesis are defined by the BSU Doctoral Degree Regulation. The same Regulation defines the procedure of the revision (approbation) of the preliminary dissertation thesis (application) after completing the academic and scientific component by the doctoral student.

Article 6. Public Defence of Dissertation Thesis

1. The dissertation thesis defence is public.
2. Public defense language of the dissertation is Georgian if the Dissertation Board does not set out otherwise.
3. The defense process (Procedure) includes the presentation of the work by the doctorate, scientific dispute and the report of the sectorial commission. Namely:
 - A) Sectorial Dissertation Commission Secretary's information regarding the PhD Student;
 - B) Presentation of the Dissertation Thesis (Presentation 20-30 minutes);
 - C) Secretary's information regarding the documentations of the dissertation thesis;

- D) Evaluators speech and analysis of the dissertation thesis;
- E) Responses of the doctoral student to the evaluators' questions, recommendations and remarks of the evaluators;
- F) Questions to doctoral student, scientific discussion, expression of opinion;
- G) Assessment of the dissertation work through secret ballot.
- H) Approval of the secret ballot protocol and summarizing speech of the chairman of the sectoral dissertation commission.

Article 7. Evaluation of Dissertation Thesis and Awarding the PhD Degree

1. The public defence of the thesis is fulfilled by its assessment. Evaluation criteria are:
 - A) Actuality of research topic;
 - B) Appropriate level of research methods;
 - C) Its compliance with the research subject and the object;
 - D) Scientific innovation;
 - E) Contributing to the development of this sector;
 - F) Justification of the possibilities of practical realization of the results;
2. The dissertation evaluation by the members of the sectorial dissertation commission is carried out confidentially with the following estimates:
 - A) Excellent (summacumlaude) - excellent work;
 - B) Very good (magnacumlaude) - the outcome that exceeds the requirements above;
 - C) Good (cumlaude) - the outcome that exceeds the requirements set;
 - D) Medium (bene) - medium-level work that satisfies the basic requirements set;
 - E) Satisfactory (rite) - the outcome that still satisfies the requirements, despite the shortcomings;
 - F) unsatisfactory (unspecified) work of unsatisfactory level which does not meet the requirements set out due to significant shortcomings in it;
 - G) Sub totally unsuccessful (subomnicanone) - the outcome that does not satisfy the requirements set out.
3. In case of "Excellent", "Very Good", "Good", "Medium", "Satisfactory" evaluation, the doctorate is awarded with PhD.
4. In the case of "unsatisfactory" assessment, the doctorate is given the right to submit the dissertation a year later.
5. In the case of "totally unsatisfactory" evaluation, the doctorate will lose the right to present the same dissertation work.
6. The chairman of the Sectorial Dissertation Commission shall inform the doctorate about reasoned decision of the commission, from the commission protocol, as amended by the commission and the secretary of the commission ensures that the decision is sent by him/her in writing.
7. The Faculty Dissertation Board shall award the PhD Degree on the positive decision of the Faculty Dissertation Commission.

Article 8. Publication of Dissertation, Doctoral Diploma and Annulment of PhD Degree

1. The basis for publication of the dissertation by the doctorate and the issuance of a diploma through standard appendix, as well as procedure for annulment of the Dissertation Board decision on awarding the PhD degree shall be determined by the BSU Doctorate Regulations.

